**Anonymous Peer Review Process**

Guidelines for reviewers of papers for the Proceedings of the International Scientific Conference for PhD students

“Working Academics Value Excellence for International Teachers”

(Faculty of Education, Palacký University in Olomouc, 4th November 2020)

**The title of an assessed text:** …

*(Unless otherwise instructed, mark each criterion on a scale 1 to 4 (1 – definitely yes, 2 – probably yes, 3 – probably no 4 – definitely no. Mark your choice with a* ***cross in a relevant column****. In case of a negative answer (3, 4) give reasons for the answer.*

**1. The theme of the paper.**

|  |  |  |  |
| --- | --- | --- | --- |
| *significance* | *criterion* | *yes* | *no* |
| – | The paper belongs thematically to the area of pedagogic (educational) science  |  |  |

*Note. This is a criterion of exclusion. If the paper does not meet this criterion, there is no need to continue the review*

**2. Scientific significance of the text.**

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| *significance* | *criterion* | *1* | *2* | *3* | *4* |
| 2 | Topic of the paper is up to date. |  |  |  |  |
| 1 | The paper can be considered scientifically beneficial for educational science. |  |  |  |  |

In case of a negative answer, give reasons for it: …

**3. Composition of the paper.**

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| *significance* | *criterion* | *1* | *2* | *3* | *4* |
| 2 | The composition of the paper is clear and well arranged (the content is arranged logically). |  |  |  |  |
| 1 | The topic fits the content.  |  |  |  |  |
| 1 | The abstract fits the content. |  |  |  |  |
| 1 | Key words are chosen properly according to the content.  |  |  |  |  |

In case of a negative answer, give reasons for it:

**4. Scientific value of the paper.**

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| *significance* | *criterion* | *1* | *2* | *3* | *4* |
| 4 | The text is original. It presents original outcomes (theoretical analysis and/or research). |  |  |  |  |
| 4 | The aim of the paper is appropriate for an expert scientific paper. |  |  |  |  |
| 3 | The paper theoretically and methodologically belongs to the current scientific discourse.  |  |  |  |  |
| 4 | The paper reflects current state of scientific knowledge of the area.  |  |  |  |  |
| 3 | Methodology is described completely and clearly. |  |  |  |  |
| 4 | The methods of scientific work used in the contribution are chosen appropriately. |  |  |  |  |
| 4 | The methods of scientific work used in the contribution are applied correctly.  |  |  |  |  |
| 4 | Findings are adequately documented. |  |  |  |  |
| 2 | The language of the text is expert and it uses expert terminology appropriately.  |  |  |  |  |

In case of a negative answer, give reasons for it:

**5. The quality of the language and the formal level of the paper.**

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| *significance* | *criterion* | *1* | *2* | *3* | *4* |
| 2 | The text is grammatically and stylistically correct. |  |  |  |  |
| 1 | The text (including abstract) is clear and comprehensible.  |  |  |  |  |
| 1 | Graphic level of the paper (graphic arrangement, clarity of the tables, graphs etc.) meets the corresponding level. |  |  |  |  |

In case of a negative answer, give reasons for it:

**6. The use of sources.**

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| *significance* | *criterion* | *1* | *2* | *3* | *4* |
| 3 | The author uses up to date, relevant and good quality sources. |  |  |  |  |
| 1 | The author uses up to date external (other than Czech) sources. |  |  |  |  |
| 3 | The author uses sources properly (copied parts of texts are correctly cited). |  |  |  |  |
| 2 | Bibliography is complete (all of the sources cited in the text are included in bibliography). |  |  |  |  |

In case of a negative answer, give reasons for it:

**7. Other criteria.**

*To complete this part of a review is voluntary. However, if you do it, you will spare editors lot of hard work. Thank you.*

|  |  |  |  |
| --- | --- | --- | --- |
| *significance* | *criterion* | *yes* | *no* |
| – | The title, abstract and key words are written in both languages (original language of the text and English). |  |  |
| – | The length of text meets the limit (13.000 – 18.000 characters, including space character). |  |  |
| – | Abstract and key words meet the limit (in Czech/Slovak and English together maximum 1.500 characters, including space character). |  |  |
| – | The reference to sources and bibliography fully respect the APA citation norm.  |  |  |
| – | All bibliographic citations are written in Latin alphabet. |  |  |

**8. Further comments, recommendations and notes for the author of the paper:**

…

**Final assessment** *(underline or highlight according to your choice the final recommendation)*:

* Recommend this paper for publishing.
* Recommend this paper for publishing after minor changes (without further assessment of the reviewer).
* Recommend this paper for repeated assessment of a reviewer after the serious imperfections are revised.
* The paper is not recommended for publishing.

Date of completing this review: …